

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Small PHA Plan Update
Annual Plan for Fiscal Year: 2001

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

Printed on: 7/2/015:23 PM

**PHA Plan
Agency Identification**

PHA Name: Lebanon Housing Authority

PHA Number: NH009

PHA Fiscal Year Beginning: (mm/yyyy) 10/2001

PHA Plan Contact Information:

Name: Jonathan Chaffee

Phone: (603-298-5753

TDD:

Email (if available): lebanon.housing.authority@valley.net

Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)**

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ Main administrative office of the local, county or State government
- ☐ Public library
- ☐ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA
- ☐ PHA development management offices
- ☐ Other (list below)

PHA Programs Administered:

- ☒ Public Housing and Section 8 ☐ Section 8 Only ☐ Public Housing Only

Annual PHA Plan

Fiscal Year 2001

[24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

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<input type="checkbox"/> Other (List below, providing each attachment name)	

ii. Executive Summary

[24 CFR Part 903.7 9 (r)]
Statement of need

The greatest housing need given highest priority in the New Hampshire Consolidated Plan is for the development of additional rental housing affordable to families at or below 50% of median income, followed by a medium need for additional rental housing for families between 51 and 80% of median income. The Consolidated Poan notes that a statewide shortage of rental housing is fueling rapidly increasing rents. Renters at or below 50% of median income

make up about 33% of all renters, but at this income level can afford only 15% of the rental housing. In a second study by the New Hampshire Housing Forum, the National Low Income Housing Coalition calculated that 45% of New Hampshire renters were, in 1999, unable to afford their county 2 bedroom fair market rent. This study noted that the incomes of the bottom 40% of the population actually fell over the last decade, while an influx of workers into the state and a lack of production of multifamily housing have contributed to steep increases in rents, a 25% increase in the last 5 years alone. These problems of high rents and not enough reasonably priced rental housing are mirrored in Lebanon. Locally, the need for affordable housing was the second ranked need in the latest "Upper Valley Human Services Needs and Assets Assessment". Lebanon Housing Authority will respond to this need by examining its own potential to produce new affordable units. This includes looking at potential sites and for sources of funding unique to a housing authority. The Authority would then be well positioned if there were any national support for housing production. Another way that Lebanon Housing Authority could support local production of affordable housing would be to allocate project based vouchers. The Authority will develop a policy governing project based vouchers in 2001, but implementation will depend on the availability of new vouchers nationally.

Statewide, the Consolidated Plan gives high priority to providing additional services for special needs populations, particularly the frail elderly. Lebanon Housing Authority is responding to this need by undertaking a three year, Resident Service Delivery Model ROSS grant with its elderly/disabled developments.

The first ranked local need in the "Upper Valley Human Services Needs and Assets Assessment" is Problems of Youth and Teens, with the "Continuing crises of drug and alcohol abuse" cited first. Lebanon Housing Authority has been in the forefront of response to this need, having offered programs for three years in its family public housing through a Public Housing Drug Elimination Program grant. The Authority is also participating in partnership efforts to expand these positive approaches to other nearby neighborhoods. If the PHDEP program funding is not eliminated, the Authority will continue to demonstrate that HUD can supply positive leadership in cities.

At PHA option, provide a brief overview of the information in the Annual Plan

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

Lebanon Housing Authority is currently discussing with residents a new eviction policy to offer support for residents to correct lease offenses before proceeding with evictions. A related policy to be developed in the coming year will spell out intervention for youth drug experimentation. Both these policies will have an extended period of resident comment before adoption. Lebanon Housing Authority will consider whether to apply for funds through the current NOFA to convert some units at Rogers House to assisted living, and also will consider whether to apply for funds to hire a case manager to assist frail elderly in obtaining services in their units.

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. ☒ Yes ☐ No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 258,578

C. ☒ Yes ☐ No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5-Year Action Plan

The Capital Fund Program 5-Year Action Plan is provided as Attachment C

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment B

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to next component ; if “yes”, complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for units <input type="checkbox"/> Public housing for units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

- A. ☒ Yes ☐ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- ☐ Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family's resources
- ☒ Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- ☒ Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

The Executive Director previously recruited and qualified applicants for mortgages to purchase limited equity homes produced in a program he created and administered.

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- A. ☒ Yes ☐ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$ 38,051

- C. ☒ Yes ☐ No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

D. ☒ Yes ☐ No: The PHDEP Plan is attached at Attachment D

6. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

1. ☒ Yes ☐ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are Attached at Attachment (File name) G
3. In what manner did the PHA address those comments? (select all that apply)
 - ☒ The PHA changed portions of the PHA Plan in response to comments
A list of these changes is included
 - ☐ Yes ☐ No: below or
 - ☒ Yes ☐ No: at the end of the RAB Comments in Attachment G.
 - ☐ Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment G.
 - ☐ Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: New Hampshire
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 - ☒ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
 - ☐ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 - ☐ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
 - ☐ Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
 - ☐ Other: (list below)
3. PHA Requests for support from the Consolidated Plan Agency
 - ☐ Yes ☒ No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year Plan: Any reduction in a development of greater than 25% of the units which was not necessitated by a funding reduction over which the Authority had no power, or a change in the Capital Fund Program which shifted greater than 50% of the total annual funding from a single CFP line item to another, or from CFP programs to another program, such as Operating or PHDEP. Application for new program funding and initiation of a new program not included in the 5-year plan will not be considered a substantial deviation.

B. Significant Amendment or Modification to the Annual Plan: A budget revision shifting over 50% of the total Public Housing or Section 8 annual budget (unless necessitated by HUD funding shifts). However, budget revisions entailing less than 50% of the total budget, or the addition of a new program of less than 50% of the total previous budget, will not be considered a significant amendment or modification.

Attachment A

Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents X check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies X check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
X	Any required policies governing any Section 8 special housing types (Non-Elderly Disabled Vouchers) <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures X check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures X check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
	PHDEP-related documentation: <ul style="list-style-type: none"> · Baseline law enforcement services for public housing developments assisted under the PHDEP plan; · Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); · Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; · Coordination with other law enforcement efforts; · Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and · All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. 	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) X check here if included in the public housing A & O Policy	Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Lebanon Housing Authority		Grant Type and Number Capital Fund Program: NH36P00950100 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 2) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2001 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	0	3000	0	0
3	1408 Management Improvements	0	0	0	0
4	1410 Administration	5793	5793	5793	0
5	1411 Audit	0	0	0	0
6	1415 liquidated Damages	0	0	0	0
7	1430 Fees and Costs	17500	24000	17500	0
8	1440 Site Acquisition	0	0	0	0
9	1450 Site Improvement	36000	8500	0	0
10	1460 Dwelling Structures	168785	186785	0	0
11	1465.1 Dwelling Equipment—Nonexpendable	1200	1200	694	694
12	1470 Nondwelling Structures	0	0	0	0
13	1475 Nondwelling Equipment	29300	29300	0	0
14	1485 Demolition	0	0	0	0
15	1490 Replacement Reserve	0	0	0	0
16	1492 Moving to Work Demonstration	0	0	0	0
17	1495.1 Relocation Costs	0	0	0	0
18	1498 Mod Used for Development	0	0	0	0
19	1502 Contingency	0	0	0	0
20	Amount of Annual Grant: (sum of lines 2-19)	258578	258578	23987	694
21	Amount of line 20 Related to LBP Activities	0	0	0	0
22	Amount of line 20 Related to Section 504 Compliance	0	0	0	0
23	Amount of line 20 Related to Security	0	0	0	0

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Lebanon Housing Authority		Grant Type and Number Capital Fund Program: NH36P00950100 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 2)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2001 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
24	Amount of line 20 Related to Energy Conservation Measures	41500	41500	0	0

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Lebanon Housing Authority			Grant Type and Number Capital Fund Program #: NH36P00950100 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
NH9-1	Replace windows, existing in poor condition	1460	231	79000	79000	0	0	
NH9-1	Lower emergency fire pull boxes	1460	10	3500	3500	0	0	
NH9-1	Replace toilets with 1.6 gal tanks	1460	40	9000	9000	0	0	
NH9-1	Paint and scrape columns of bldg	1460		1500	0	0	0	
NH9-1	Replace lights in laundry rooms	1460	16	2100	0	0	0	
NH9-1	Replace HW circulator pumps	1465.1		1200	1200	694	694	
NH9-1	Rewire GFCI outlets in bathrooms	1460	40	3200	3200	0	0	
NH9-1	Install door openers	1460	11	22285	0	0	0	
NH9-2	Install a sump pump in elevator pit	1475		500	500	0	0	
NH9-2	Upgrade elevator	1475	1	28800	28800	0	0	
NH9-2	Lower fire pull boxes common halls	1460		3000	3000	0	0	
NH9-2	Install GFCI outlet in bathrooms	1460	56	6500	6500	0	0	
NH9-2	Replace toilets with 1.6 gal tanks	1460	56	12000	12000	0	0	
NH9-2	Repoint brick work	1460		2700	0	0	0	
NH9-2	Repour front step and sidewalk	1450		6000	0	0	0	
NH9-2	Update Community Rm. Kitchen & Dining area	1460		10000	14000	0	0	
NH9-2	Continue replacing aluminum wiring	1460		0	21785	0	0	
NH9-2	Accessibility modifications to apts.	1460		0	15300	0	0	
NH9-3	Replace toilets with 1.6 gal tanks	1460	25	6200	6200	0	0	
NH9-3	Repave parking lot	1450		30000	5000	0	0	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Lebanon Housing Authority			Grant Type and Number Capital Fund Program #: NH36P00950100 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
NH9-4	Replace toilets with 1.6 gal tanks	1460	36	7800	7800	0	0	
NH9-4	Repave Parking Lot	1450		0	9000	0	0	
PHA Wide	Administration & Financial Salaries	1410		4710	4710	4710	0	
	Admin & Financial Fringe Benefits	1410		1083	1083	1083	0	
	Architects/Engineer fees	1430		11000	17500	17500	0	
	Complete energy study, heat conversion, all sites	1430		6500	6500	0	0	
	Expenses related to the ROSS , RSDM grant	1406		0	3000	0	0	
				258578	258578	23987	694	

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part III: Implementation Schedule

[illegible]

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Lebanon Housing Authority		Grant Type and Number Capital Fund Program: 2001 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations	1000			
3	1408 Management Improvements	0			
4	1410 Administration	5793			
5	1411 Audit	0			
6	1415 liquidated Damages	0			
7	1430 Fees and Costs	11000			
8	1440 Site Acquisition	30000			
9	1450 Site Improvement	4000			
10	1460 Dwelling Structures	211993			
11	1465.1 Dwelling Equipment—Nonexpendable	0			
12	1470 Nondwelling Structures	0			
13	1475 Nondwelling Equipment	0			
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1492 Moving to Work Demonstration	0			
17	1495.1 Relocation Costs	0			
18	1498 Mod Used for Development	0			
19	1502 Contingency	0			
20	Amount of Annual Grant: (sum of lines 2-19)	263786			
21	Amount of line 20 Related to LBP Activities	0			
22	Amount of line 20 Related to Section 504 Compliance	47000			

Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary								
PHA Name: Lebanon Housing Authority			Grant Type and Number Capital Fund Program: 2001 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 2001		
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)								
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report								
Line No.	Summary by Development Account	Total Estimated Cost			Total Actual Cost			
23	Amount of line 20 Related to Security	0						
24	Amount of line 20 Related to Energy Conservation Measures	15700						
Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages								
PHA Name: Lebanon Housing Authority		Grant Type and Number Capital Fund Program #: 2001 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
NH9-1	Install lever door handles, unit entrances	1460	40	8500				
NH9-1	Install stove exhaust vent to outside	1460	40	8000				
NH9-1	Replace ceiling fixtures, halls, 2@	1460	80	9500				
NH9-1	Convert units to accessible	1460	2	40000				
NH9-2	Install 4' Kitchen lights with T-8 bulbs	1460	56	6200				
NH9-2	Install lever door handles, unit entrances	1460	56	12000				
NH9-2	Continue replacing aluminum wiring	1460		16208				
NH9-3	Replace tile flooring, 1 st & 2 nd floors	1460		70400				
NH9-3	Replace Sheet vinyl bathroom floors	1460	30	8800				

Annual Statement/Performance and Evaluation Report									
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary									
PHA Name: Lebanon Housing Authority			Grant Type and Number Capital Fund Program: 2001 Capital Fund Program Replacement Housing Factor Grant No:					Federal FY of Grant: 2001	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)									
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report									
Line No.	Summary by Development Account		Total Estimated Cost			Total Actual Cost			
NH9-4	Replace unit closet doors		1460	40	32385				
NH9-4	Repour sunken walkway		1450		4000				
PHA wide	Administration salaries		1410		4710				
	Administration fringe benefits		1410		1083				
	Architect/Engineer Fees		1430		11000				
	Operations		1406		1000				
	Site Acquisition		1440		30000				
					263786				
Annual Statement/Performance and Evaluation Report									
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)									
Part III: Implementation Schedule									
PHA Name: Lebanon Housing Authority			Grant Type and Number Capital Fund Program #: 2001 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities		All Fund Obligated (Quart Ending Date)		All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates		
	Original	Revised	Actual	Original	Revised	Actual			
NH9-1	9/03			9/04					
NH9-2	9/03			9/04					
NH9-3	9/03			9/04					

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Lebanon Housing Authority	Grant Type and Number Capital Fund Program: 2001 Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
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<input checked="" type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/ Emergencies	<input type="checkbox"/> Revised Annual Statement (revision no:)
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:	<input type="checkbox"/> Final Performance and Evaluation Report	

[illegible]

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Lebanon Housing Authority		Grant Type and Number Capital Fund Program: NH36P00191298 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 1998
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2001 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs	10000	1875	1272	1272
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	93000	93000	92578	85492
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	40000	46755	46755	46755
13	1475 Nondwelling Equipment	0	1370	2395	2395
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)	143000	143000	143000	135914
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Lebanon Housing Authority		Grant Type and Number Capital Fund Program: NH36P00191298 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 1998
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2001 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
24	Amount of line 20 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages								
PHA Name: Lebanon Housing Authority		Grant Type and Number Capital Fund Program #: NH36P00991298 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1998		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	A&E	1430		10000	1875	1272	1272	done
NH9-2	Replace wiring, Fire Ventilation & egress door	1460		63000	63000	43123	41237	partial
NH9-4	Replace hot water heater & community room heaters & common area carpeting	1460		30000	30000	49455	44255	partial
NH9-3	New Community Building	1470		40000	46755	46755	46755	done
	Community Building Equip.	1475		0	1370	2395	2395	done
	TOTALS			143000	143000	143000	135914	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Lebanon Housing Authority		Grant Type and Number Capital Fund Program #: NH36P00991298 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1998		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHA Name: Lebanon Housing Authority		Grant Type and Number Capital Fund Program #: NH36P00991298 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1998	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quart Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
NH9-2	093099	093000		093001			
NH9-3	093099	093000		093001		123099	
NH9-4	093099	093000		093001			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Lebanon Housing Authority		Grant Type and Number Capital Fund Program: NH36P00991399 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 1999
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2001 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0		0	
2	1406 Operations	5377		5377	
3	1408 Management Improvements	35000		16243	16243
4	1410 Administration	4000		4000	4000
5	1411 Audit	0		0	0
6	1415 liquidated Damages	0		0	0
7	1430 Fees and Costs	14000		6710	6013
8	1440 Site Acquisition	0		0	0
10	1460 Dwelling Structures	95376		72946	72946
9	1450 Site Improvement	23300		30491	30491
11	1465.1 Dwelling Equipment—Nonexpendable	26000		0	0
12	1470 Nondwelling Structures	23000		18663	16500
13	1475 Nondwelling Equipment	26500		16726	16726
14	1485 Demolition	0			
15	1490 Replacement Reserve	0		0	
16	1492 Moving to Work Demonstration	0		0	
17	1495.1 Relocation Costs	0		0	
18	1498 Mod Used for Development	0		0	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Lebanon Housing Authority		Grant Type and Number Capital Fund Program: NH36P00991399 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 1999
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2001 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
19	1502 Contingency	0		0	
20	Amount of Annual Grant: (sum of lines 2-19)	252553		171156	162919
21	Amount of line 20 Related to LBP Activities	0		0	
22	Amount of line 20 Related to Section 504 Compliance	12000		21379	21379
23	Amount of line 20 Related to Security	0			
24	Amount of line 20 Related to Energy Conservation Measures	0			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Lebanon Housing Authority			Grant Type and Number Capital Fund Program #: NH36P00991399 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	Transfer to operating	1406		5377		5377		
	Computer Hard & software	1408		35000		16243	16243	Done
	Administration	1410		4000		4000	4000	
	Capital Needs Assessment	1430		8000		2950	2950	Done
	Heating Fuel Change Study	1430		3000		0	0	
	A&E	1430		3000		3760	3063	
	Purchase drain snake & vacuums	1475		2300		9855	9855	Done
NH9-1	Automatic door openers	1460		12000		21374	21374	Done
	Upgrade Fire Alarm Panel	1460		1500		2725	2725	Done
	Parking lot drain & paving	1450		5000		5525	5525	Done
	Foundation Repair, Com bd.	1470		0		685	685	Done
NH9-2	Parking lot repairs & Paving	1450		13500		14431	14431	Done
	Change aluminum wiring	1460		22762		0	0	Not Done
NH9-3	Repair siding & repaint	1460		24000		10814	10814	partial
	Install walks by dumpsters	1450		1800		2582	2582	Done
	Site work for garage	1450		4000		7953	7953	Done
	Build maintenance garage	1470		13500		15815	15815	partial
	Add office in old garage space	1470		9500		2163	0	partial
	Playground upgrade	1475		23200		3340	3340	Partial
NH9-4	Finish recarpeting	1460		16954		5900	5900	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Lebanon Housing Authority			Grant Type and Number Capital Fund Program #: NH36P00991399 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
	Wire emergency generator	1460		3000		2652	2652	
	Remove hall vinyl & paint	1460		6800		28929	28929	
	Replace door intercom	1460		7800		0	0	
	Install garage door opener	1460		560		552	552	Done
	Replace appliances	1465.1		26000		0	0	
	Community Room equipment	1475		0		3531	3531	Partial

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHA Name: Lebanon Housing Authority			Grant Type and Number Capital Fund Program #: NH36P00991399 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1999
Development Number Name/HA-Wide Activities	All Fund Obligated (Quart Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Operating	12/1/99	9/1/01	9/99	1/1/00	9/1/02		
Computer	11/1/99	9/1/01	11/99	1/1/00	9/1/02	3/31/00	
Admin.	11/1/99	9/1/01	11/99	1/1/01	9/1/02	12/31/00	
CNA	11/1/99	9/1/01		6/30/00	9/1/02	4/27/00	
Fuel Analysis	6/30/00	9/1/01		1/1/01	9/1/02		
A&E	1/1/00	6/30/00			9/1/02	9/30/00	
NH9-1	1/1/00	9/1/01		6/30/00	9/1/02		
NH9-2	9/30/00	9/1/01		6/30/01	9/1/02		
NH9-3	9/30/00	9/1/01		6/30/01	9/1/02		
NH9-4	9/30/00	9/1/01		6/30/01	9/1/02		

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Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
NH9-1	Maple Manor	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Replace smoke detector and add in BR	11800	2002
Reconstruct entrance to Bldg 3, new handicapped ramp	19000	2002
Replace ceiling lights in Community Building	1200	2002
Replace kitchen ceiling lights with efficient fluorescent, install sink light	8400	2003
Replace entrance doors where base of door is rusting	12600	2003
Install emergency generator	21000	2003
Replace tile floors, noise suppression, 1 st and 2 nd floors	46000	2003
Install a 2-stop elevator at front entrances, 4 buildings	75000	2004
Replace kitchen countertop	14000	2004
Pave parking lot	30000	2004
Replace ambulance call	5000	2005
Total estimated cost over next 5 years	244000	

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CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
NH9-2	Rogers House	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Install new stove exhaust hoods, create 15 vent stacks with roof mounted fans	38000	2002
Replace windows (146)	56000	2002
Replace windows in community room	3700	2002
Replace 1' wide metal roof around building at 1 st and 3 rd floors	15000	2002
Replace common area doors (3)	2700	2003
Convert common bathroom to accessible	3500	2003
Renovate 2 apts (Eff. and 1 bdrm) to accessible, convert 1 unit to common access to 2 nd floor deck over front entrance	72000	2003
Clean vent stacks	1600	2003
No work items	0	2004
Replace ambulance call system	5000	2005
Install emergency generator	21000	2005
Replace unit tubs with roll-in tubs	96785	2005
Total estimated cost over next 5 years	315285	
CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
NH9-3	Romano Circle	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Replace storm door hardware	6200	2002
Replace kitchen cabinets and countertops	52085	2002
No	0	2003
Replace siding as necessary	1500	2004
Replace windows	57000	2004
Repave parking lot	25000	2004
Replace stoves and refrigerators	22500	2005
Add smoke detectors in bedrooms	15000	2005
Total estimated cost over next 5 years	179285	
CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	

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NH9-4	Lebanon Towers	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Replace kitchen fluorescent lights with energy efficient ballasts & bulbs	11800	2002
Replace incandescent fixture on dining room wall with larger fluorescent	5500	2002
Replace flat roof	65000	2003
Replace countertops, cabinet doors and drawer fronts as necessary	22000	2004
Replace ambulance call system	5000	2005
Replace security door system	7000	2005
Total estimated cost over next 5 years	116300	
CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
	PHA Wide	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Administration salaries	4710	2002
Administration fringe benefits	1083	2002
Architect/Engineer contract	17500	2002
Equipment purchase (lawn tractor with accessories)	8000	2002
Operations	7000	2002
Administration salaries	4710	2003
Administration fringe benefits	1083	2003
Architect/Engineer contract	17500	2003
Operations	2485	2003
Administration salaries	4710	2004
Administration fringe benefits	1083	2004
Architect/Engineer contract	17500	2004
Equipment purchase (lawn tractor with accessories)	8000	2004
Operations	2785	2004
Administration salaries	4710	2005
Administration fringe benefits	1083	2005
Architect/Engineer contract	17500	2005
Management Improvements (computers and software)	31000	2005
Equipment purchase (lawn tractor with accessories)	8000	2005
Equipment purchase (replace plow truck)	17000	2005
Operations	2000	2005

ATTACHMENT C

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Total estimated cost over next 5 years	179442	

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PHA Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Section 1: General Information/History

A. Amount of PHDEP Grant \$ 40,785

B. Eligibility type (Indicate with an "x") N1 _____ N2 _____ R X _____

C. FFY in which funding is requested 2001

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

Activities initiated and expanded with PHDEP funding at Romano Circle have reduced youth violence, eliminated evidence of gangs and drugs, reduced crime statistics and have begun to establish a supportive community in which children and adults can safely address the issues of skills they need to acquire in order to grow. During calendar year 2001 with 2000 funds we are involving and training parents in understanding the guidelines of behavior which support positive change which are already well established with youth. In year 2001 we will begin a partnership with social service agencies to, with other funding, replicate Romano Circle programs at one other neighborhood subsidized housing, and participation by Romano Circle youth and families in providing leadership within this neighborhood initiative will be expanded in calendar year 2002 with PHDEP 2001 funding.

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
Romano Circle (NH9-3)	30	100

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

12 Months _____ 18 Months X 24 Months _____

G. PHDEP Program History

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Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Grant Start Date	Grant Term End Date
FY 1997						
FY1998	\$50,000	NH36DEP0090197	0	0	01/08/1999	01/07/2001
FY 1999	\$36,510	NH36DEP0090199	13,591	0	01/13/2000	01/12/2003
FY 2000	\$38,051	NH36DEP0090100	38,051	0	11/02/2000	11/01/2003

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

The goal of the PHDEP program is to prevent drug use and other at-risk behaviors by youth at Romano Circle by increasing pro-social protective factors for youth and families. The two major partners began prevention activities at Romano Circle on a volunteer basis before the PHDEP funding began and have been working continuously for 3 ½ years. They are Second Growth, an agency active in New Hampshire through the State Dept. of Education with development of prevention and school support programs, which collaborates with the Authority on program design and staffs programs, and the William Jewett Tucker Foundation at Dartmouth College, which supervises the student run mentoring programs. Lebanon Police Department and West Central, the neighborhood mental health agency have collaborated closely. With these partners and other participating agencies and non-PHEDEP funding, the Authority has entered the West Lebanon Neighborhood Association to replicate Romano Circle programs at a nearby Rural Development 515 development.

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B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FFY 2001 PHDEP Budget Summary	
Original statement	
Revised statement dated:	
Budget Line Item	Total Funding
9110 – Reimbursement of Law Enforcement	
9115 - Special Initiative	
9116 - Gun Buyback TA Match	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	38,000
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	2,785
TOTAL PHDEP FUNDING	40,785

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9160 - Drug Prevention					Total PHDEP Funding: \$38,000		
Goal(s)	Prevent youth drug use and at-risk behaviors by increasing pre social factors for youth and families.						
Objectives							
Proposed Activities	# of Person s Served	Target Populatio n	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Youth Other Ed. (LEAD)	25	Ages 6-18	1/1/02	1/1/05	6000		80% of youth matched with mentors
2. Youth Employment	10	Ages 13-18	1/1/02	1/1/05	6000		75% of youth over 16 employed
3. Youth/Families Substance Abuse Ed.	80	All	1/1/02	1/1/05	1000		4 youth/families represent Romano Circle at a Prevention Conference
4. Youth/Families Recreational/Cultural	80	All	1/1/02	1/1/05	7000		50% of parents engage in a community building activity
5. Parenting/Support Services	80	All	1/1/02	1/1/05	18000		Direct support or skills increase in 25% of families.

ATTACHMENT D

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9190 - Other Program Costs					Total PHDEP Funds: \$2785		
Goal(s)	Provide effective administration, reporting and record keeping.						
Objectives							
Proposed Activities	# of Person s Served	Target Populatio n	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1. Administration			1/1/02	1/1/05	2785		Other objectives met and excellent program review.
2.							
3.							

Required Attachment E : Resident Member on the PHA Governing Board

1. ☐ Yes ☒ No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board:

B. How was the resident board member selected: (select one)?

- ☐ Elected
☐ Appointed

C. The term of appointment is (include the date term expires):

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- ☐ the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
☒ the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
☐ Other (explain):

B. Date of next term expiration of a governing board member: November, 2001

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): Lebanon City Council

Required Attachment F: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Title	FirstName	LastName	Address1	City	State	PostalCode
Mrs.	Ruth	Worden	#29 Maple Manor	West Lebanon	NH	03784
Mrs.	Madelyn	Taylor	Rogers House 2I	Lebanon	NH	03766
Ms.	Louise	Vachon	#407 Lebanon Towers	Lebanon	NH	03766
Mrs.	Judith	Thornton	19 Romano Circle	West Lebanon	NH	03784
Ms.	Darlene	Garrett	57 North Park St. #7	Lebanon	NH	03766
Mr.	Richard	Mason	365 North Main St. Apt. 005	West Lebanon	NH	03784

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Lebanon Housing Authority
Resident Advisory Board (RAB)
Minutes of Meeting 4/10/2001
And Board of Commissioners response 4/18/2001

Present: Madelyn Taylor, Louise Vachon, Judith Thornton, Richard Mason, Jonathan Chaffee

Absent: Darlene Garrett could not attend because of health reasons, and Ruth Worden had a Doctor's appointment.

Meeting called to order at 10:00 am at Rogers House Community Room. This was Richard Mason's first meeting so we got to know each other a little and went over the purpose of the Resident Advisory Board.

1. Madelyn and Louise had just come back from Dallas from attending HUD's resident training the previous week. The hotel was huge, with skywalks, the presenters were good but most of the content concerned family housing. Overall they had a good time. They both brought back piles of materials they had covered. Louise is particularly interested in getting some resident organization going at the Towers, and wondered about using the closet off the community room as an office. Jon suggested that one of the storage rooms where there is no laundry might be better. Madelyn is very involved now in resident initiatives at Rogers House. Both said that, compared to other participants who complained about their housing authorities, they felt that things were very good in Lebanon. Residents feel they have a voice. Louise said that presenters told them that their housing authorities would not know many of the things they were learning, but she doubted that this would be true of Lebanon Housing Authority. She worried that if she gets a lot of things going, who would carry on after her?
2. Discussion of the PLAN. The **Executive Summary** on page 1 is the needs section. It emphasizes the need for additional rental housing. The RAB has talked in previous meetings about this need. Jon said that he was thinking about presenting a plan to the Commissioners to seek funding for Building additional 1 and 2 bedroom units on a property adjacent to Romano Circle. He thought there was a need for handicapped accessible units, and that the location, near stores and work, was good. When Jon said that 7 feet of fill would be required, Richard agreed that this would be expensive. There was no particular comment about this, except a general sentiment that Romano Circle had improved a lot over the past few years.
3. **Homeownership Program.** Page 4. Jon explained that it would be almost impossible for a Section 8 recipient to afford a home in Lebanon. But RAB members thought that this program should be set in place on the chance that someone might possibly use it sometime. Louise gave as an example a person who might inherit part of a family house and need a small mortgage to pay off the other shares.
4. **Substantial Deviation and Significant Amendment.** Page 6. Jon asked if residents needed to be protected by more limited definitions, so that they knew about changes. Louise thought that residents already are well informed about capital improvements, which are the bulk of the PLAN, and that public hearings for changes would not help residents.
5. **Funding for Resident Participation.** HUD allows for \$25 per apartment per year, which can be given to resident organizations. Louise and Jon both thought that if an authority provided this funding it would come out of the total operating subsidy from HUD. However, Louise had been given a new Calculation of Operating Subsidy form which shows this as a line item under Add-ons, that is an increase to the subsidy. Jon will see about requesting this funding in our next year's budget, which will be pulled together in May.
6. **List of Supporting Documents** On Page 3 it says that Lebanon Housing Authority is not doing FSS programs. Jon explained that this is because of the extra administration required to do a plan with every participant, and because the funding basically reduces the total budget and reduces the total number of participants who can be given rental assistance. Madelyn Taylor thought that we should offer FSS in both Section 8 and Family Housing. She said that people feel much better about themselves when they are working and have a long-term goal.
7. **Resident member on the PHA Governing Board.** RAB members wondered why Lebanon had not put a resident on the Board of Commissioners. Jon explained that reduce the Commissioners

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were concerned about sensitive discussion, for instance about an employee or a resident, which if circulated to residents would be harmful. Louise Vachon said that she understood confidentiality and she would be willing to serve on the Board. Louise thought that Madelyn would make a good resident representative as well, but Madelyn said that she was too busy right now with activities at Rogers House and would support Louise.

8. **Computer connection for seniors.** Madelyn brought up computers for seniors, which we had talked about at another RAB meeting. Having an internet connection for residents at Rogers House is a good idea, she thought. Residents could contact their grandchildren. And besides, it would give an opportunity for young people to come teach residents how to use the computer. She understood that the phone line would be expensive, but what about looking for help elsewhere? Had anyone approached the group that was featured in the papers as collecting and rehabilitating computers? Forming a partnership between a resident organization and a business was mentioned at the training. What about approaching GDT or Hypotherm, both of which seem community minded? What about asking Verizon for a free phone line? When Jon rolled his eyes, Madelyn gave a little lecture about thinking positively. Jon said he had contacted Valley Net, and that they suggested that the internet connection would cost only \$10 a month. Residents could each have a free e-mailbox at AOL HotMail. Jon was also sure that we could get a donated computer. The big hurdle is the \$50/month phone line charge. Repeated at each location this is \$1800 a year. However, Jon is willing to work on this.

The next meeting was set on Monday, May 14, 2001 at 2 pm at Rogers House, to for one more look at the PLAN.

At its regular meeting held 4/18/2001, the Board of Commissioners made the following responses to these RAB comments:

3. **Homeownership Program.** The Authority will change the PLAN to offer this, agreeing that the benefits to any family which could access homeownership would be enormous.
6. **List of Supporting Documents.** The Authority will during this next year consider the recommendation that FSS programs be offered, but it is likely that the administrative burden will be found to be greater than can be assumed.
7. **Resident member on the PHA Governing Board.** The Board of Commissioners will take up the question of a resident member at the next meeting at which there is full Board representation, and will in the meantime invite Louise Vachon to attend a Board of Commissioners meeting.
8. **Computer connection.** This particular project is outside the scope of the PLAN. The Authority has supported past resident initiatives and will work with residents on this one.

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VN Classified: Please print the following in the LEGALS section on Thursday, June 14, 2001. Bill Lebanon Housing Authority. Call Jonathan Chaffee, 298-5753 with any question. Thank you.

PUBLIC HEARING ON LEBANON HOUSING AUTHORITY'S ANNUAL PLAN FOR FISCAL YEAR 2001 AND 5 YEAR PLAN FOR FISCAL YEARS 2001-2005

In accordance with U.S. Department of Housing and Urban Development regulations, Lebanon Housing Authority has prepared an Annual Plan for Fiscal Year 2001 (beginning 9/30/2001) and has updated its 5 Year Plan.

There will be a Public Hearing on both Plans at the at the office of Lebanon Housing Authority located at 31 Romano Circle, West Lebanon, NH on Wednesday, June 20, 2001 beginning at 9:30 am. The Board of Commissioners of Lebanon Housing Authority will review any comments received and at that meeting will approve the Plans for submittal to HUD.